

ARTICLE I. IN GENERAL

Sec. 16-1. Definitions.

For the purposes of this article, the following words and phrases shall have the meanings respectively ascribed to them by this section:

Commission shall mean the recreation and park commission herein established.

(Code 1961, § 2.42; Ord. No. 807, 3-14-89)

Sec. 16-2. Commission created; composition.

The recreation and park commission shall consist of nine (9) members. The following requirements shall be met for appointment:

- (1) All nine (9) members of the commission shall be appointed by the city council.
- (2) Commissioners shall be residents of the City of Belmont throughout their term.
- (3) Two (2) of the nine (9) commissioners shall be at least thirteen (13) years old, and no more than seventeen (17) years old at the time of appointment (i.e., "youth commissioners") and must present parental consent to be considered for appointment.
- (4) Except as herein provided no officer or employee of the city shall be eligible for appointment to membership on this commission.

(Code 1961, § 2.43; Ord. No. 807, 3-14-89; Ord. No. 977, § 1, 11-27-01)

Sec. 16-3. Terms of recreation and park commissioners; vacancies.

Youth commissioners shall be appointed for one (1) year. All other appointments shall be for a term of two (2) years. All terms shall commence on the first day of March and end on the last day of February. Vacancies in the commission occurring otherwise than by expiration of term of office shall be filled in the manner herein set forth for the unexpired term of the commissioner ceasing to be a member of the commission.

(Code 1961, § 2.44; Ord. No. 487, § 5, 7-10-72; Ord. No. 740, § 2, 11-12-85; Ord. No. 807, 3-14-89; Ord. No. 977, § 1, 11-27-01)

Sec. 16-4. Officers of commission.

At the first regular meeting, following the first day of March of each year, or as soon thereafter as possible, the members of the commission shall elect from their members a chairman and a vice-chairman. The duties of such officers shall respectively be such as are usually performed by such officers. Such officers shall hold office for one (1) year or until their successors are elected.

(Code 1961, § 2.45; Ord. No. 807, 3-14-89)

Sec. 16-5. Commission rules of procedure; meetings.

The commission shall adopt rules and regulations to govern its procedure, and shall meet the first Wednesday of each month at 7:30 p.m. at Twin Pines Senior and Community Center, and shall determine the manner in which special meetings may be held and the notice thereof to be given.

(Ord. No. 807, 3-14-89; Ord. No. 977, § 1, 11-27-01)

Sec. 16-6. Quorum for commission; effect of absences.

A majority of the regular members shall constitute a quorum. Absence from three (3) consecutive regular meetings, without the approval of the commission, shall be deemed to constitute retirement of such member and the office may be declared vacant.

(Code 1961, § 2.47; Ord. No. 807, 3-14-89)

Sec. 16-7. Commission minutes.

Minutes of the commission's meetings shall be kept and shall be filed with the city clerk and the recreation and park department. Copies shall be made available to members of the city council.

(Code 1961, § 2.48; Ord. No. 807, 3-14-89)

Sec. 16-8. Commission powers and duties.

The powers and duties of the commission shall be to:

- (a) Act in an advisory capacity to the city council in all matters pertaining to the city recreation and park department and to cooperate with other governmental agen-